

**CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT)**

Project Review Committee

December 3, 2003

War Memorial Youth Center

405 University Drive, Coral Gables, FL

6:00 p.m.

**Summary of Minutes**

Project Review Members:

LtCol Antonio Colmenares, Chair

Marc Buoniconti

Hon. John F. Cosgrove

Franklin Kelly

Thamara Labrousse

Miles Moss

Hon. James Reeder

**CITT MEMBERS PRESENT:**

LtCol Colmenares, Chair

Marc Buoniconti

Miles Moss

Hon. James Reeder

**COUNTY ATTORNEY:**

Robert Cuevas

**OTHERS PRESENT:**

Alina Philipp, CITT

Patty David, CITT

Lawrence Perival, Citizen

Bob Pearsall, MDT

Jack Furney, CITT

Mike Shehadeh, City of Homestead

Julio Brea, City of Homestead

Seraphin Bernard, MDT

Karen MacNeill, MDT

Jose A. Galan, PWD

David Tinder, PWD

Joanna Santiago, CITT

Patrice Rosemond, CITT

Guido Valdez, MDT

Dave Barlett, Citizen

Derrick Gondon, MDT

Roosevelt Bradley, MDT

Clinton Forbes, MDT

Pepe Valdes, CITT

LtCol Colmenares, Chair, welcomed everyone to the meeting and asked that the agenda be taken out of order with the Citizen's Remarks moved forward due to a lack a quorum.

### **CITIZEN'S REMARKS**

Lawrence Perceval expressed his concern on a PTP project street widening project located at Southwest 120<sup>th</sup> Street to 137<sup>th</sup> Avenue to 117<sup>th</sup> Avenue. He asked the PRC to reconsider the project before it is implemented because there is not enough room for the widening of the lanes. LtCol Colmenares stated that he would contact Mr. Perceval to coordinate a site visit.

Mr. Moss asked Jose Galan if he knew when the project is scheduled to begin, Mr. Galan responded that it is not part of the two-year plan and did not know the date for that particular project.

### **ROLL CALL**

With a quorum being present, LtCol Colmenares called the Project Review Committee meeting to order at 6:15 p.m.

### **APPROVAL OF MINUTES – NOVEMBER 10, 2003**

Mr. Moss moved to approval the November 10, 2003 minutes, seconded by Mr. Buoniconti and carried without dissent.

### **COMMITTEE MEMBER REMARKS**

None

### **PRESENTATIONS**

#### *City Of Homestead*

Mike Shehadeh, Assistant City Manager and Julio Bria, Director Public Works provided the members with a brief presentation on City of Homestead 5 Year Capital Improvement Transportation plan. Mr. Shehadeh stated that city never had a master transportation plan until the sales tax was approved, which provided the city with some funding. He emphasized that the transportation plan presented is a draft. Mr. Shehadeh asked how detailed does the plan needs to be documented. LtCol Colmenares responded that the CITT does not approve transportation plans for the cities. The municipalities are required to submit a transportation plan as part of the Interlocal Agreement. The CITT oversees that the monies are being spent for transportation purposes only. Mr. Buoniconti suggested that they contact Virginia Diaz from the CITT office who could provide them with assistance and a package in order to meet the deadline date of December 31, 2003. In addition, extensions are being offered to cities that request additional time. (a copy of the presentation was distributed)

Mr. Moss thanked them for their presentation. He added that the committee does not approve specific transportation projects, the Trust's responsibility is to oversee that the funds are being spent according to the Ordinance. The CITT will recommend to the BCC to withhold future funds to municipalities that do not comply with the requirements.

## **ACTION ITEMS**

### *Public Works 2-year Plan*

Jose Galan, Assistant Director PWD, stated that the information previously distributed is slightly different. The PWD plan includes two categories from the PTP Ordinance (Exhibit 1) that relates to the PWD. These are both the major highway and the neighborhood improvements projects that are site specific and were approved by the PTP Ordinance. From the same list, the Department also identified four road resurfacing projects not requiring design and included them in the plan. Additional site-specific unfunded projects selected for inclusion had a clearly defined scope of work and did not require right-of-way acquisition. (the 2-year plan was distributed). The four projects include: 1) NE 2<sup>nd</sup> Avenue from NE 191<sup>st</sup> Street to NE 20<sup>th</sup> Street; 2) Miami River Tunnel; 3) Grand Avenue from 37<sup>th</sup> Avenue to Matilda Street and 4) NW 62<sup>nd</sup> Avenue from NW 138<sup>th</sup> Street to NW 10<sup>th</sup> Street. The Board of County Commissioners has already approved the MOU with the City of Hialeah for that project. All future contracts will be presented to the CITT simultaneously with the BCC. That project was not scheduled to start until 2013. The total cost of the project is \$5.5 million. The proposal is to use PTP dollars for that project which will be funded by road impact fees at \$600,000 per year until the project is fully paid. Rev. Wilde questioned the interest paid for the monies. Dr. Bonzon agrees that the money should receive interest and the departments are working with Ms. Fernandez on an agreement regarding the reimbursement with interest.

LtCol Colmenares questioned why the CITT was being reimbursed for a PTP project that has already been approved. The road impact fee funds should be used for another non-PTP projects. There is no reason to use road impact fees to reimburse the plan. Mr. Galan responded that it is in essence borrowing from PTP and the advance would cost about \$130,000 in lost interest revenue.

Mr. Galan further discussed in detail the various non-site specific categories discussed in the PTP ordinance including school flashing signals, installation/repairs of guardrails, enhancement of greenways and bikeways and ADA accessibility to bus stops, the PWD created "The Neighborhood Improvement Project Formula" (distributed Attachment 2) in order to utilize the remaining funds. For each Commission district, the formula assigns a percentage for the population in the unincorporated municipal service area, needs as reported to the Department by the public, and the lane miles for County maintained arterial and collector roads. The remaining percentage is evenly distributed among the Commission district.

In addition, for approval Mr. Galan discussed the Traffic Signals and Signs (TSS) operations. He stated that staff level would be increased by 4 employees to provide signal-timing improvements to an additional 200 locations on annual basis. The amount need for TSS operational needs over the next ten years is \$20.075 million. LtCol Colmenares suggested to Mr. Galan to begin working on other projects that go beyond the ten years. Mr. Moss added that the surtax monies will continue to be received and

PWD could request from the CITT funding for other projects that go beyond the ten years. Mr. Galan said that David Tinder has been recently hired to work on PTP projects and the PWD will be working on a 5-year and 10-year plan.

Mr. Moss questioned why does the committee need to approve the formula. Mr. Galan responded that PWD would like the formula approved which specifies the dollar allocation for each commission district for the next two years and would provide quarterly reports on completed projects. This would avoid bringing to the committee each item for approval.

Mr. Moss moved approval of the Resolution Approving the Public Works Department's Two-Year Plan for the PTP, second by Mr. Buoniconti and carried without dissent.

Mr. Furney questioned the department's maintenance of effort. Mr. Moss stated that should be discussed at the Budget and Finance Committee. Mr. Galan distributed a copy of its "Operating Budget Expenditures and Capital Budget" for information purposes and will present it at the Budget and Finance Committee meeting December 11, 2003.

Dave Barlett, citizen stated that the surtax proceeds should **not be** funding public works projects. The monies beyond 2015 should be spent on public transportation only. LtCol Colmenares responded that he suggested to Mr. Galan to become proactive with projects that may be needed beyond the ten years. Those projects will become new projects and will need CITT approval.

## **OLD BUSINESS**

### *Penske Contract*

Roosevelt Bradley, Director Miami Dade Transit Department briefly provided the members with an overview of the Penske Contract that has been discussed at several CITT committees in detail. Currently, MDT has three facilities that maintain and operate the buses. GSA maintains and stores the current mini buses but does not have sufficient space for the additional buses. The only other option MDT had was to lease a facility with Penske Truck Leasing Company since building a facility in time would not be feasible. The contractor will provide and manage the maintenance facility as well as manage Miami-Dade County employees performing the maintenance of transit vehicles. In addition, the contract allows for municipalities to piggyback on the contract. Some municipalities have already expressed that they do not have the infrastructure to maintain its buses. The contract does allow for those municipalities to piggyback on the contract. The Board of County Commissioners has approved the contract.

Mr. Moss moved approval of the Penske Truck Leasing Contract to be forwarded to the Budget and Finance for consideration, seconded by LtCol Colmenares and carried without dissent.

Mr. Buoniconti asked if it is more cost effective to lease the facility why has MDT not considered leasing all the other facilities. Mr. Roosevelt responded that it would cost more to maintain them. Karen MacNeil, Chief Materials Manager, MDT, interjected that

it is the first time the County has contracted this type of service, and MDT needs to be cautious in case the company defaults the County will need to continue the service. Mr. Buoniconti asked Mr. Bradley to provide him with the cost per bus from the Penske contract and in-house before the next Budget and Finance Committee meeting, December 11, 2003.

**ADJOURNMENT**

There being no further business the meeting adjourned at 8:05 p.m.